

**St. John's Episcopal Church
Dryden, MI
Unofficial Meeting Minutes for May 9th, 2021 Vestry Meeting**

Opening Prayer – Connie Ogg Time: 4:03 PM.

Attendance: Becky Foster, Neil Hargrave, Rev. Tom Manney, Connie Ogg, Wes Wagester.

Absent: Jack Dodd, Lelia Wagner.

Visitors: Roxanne Todd.

Check-in for Vestry and news about members we haven't seen in a while....

Agenda Review and Approval

Moved to approve: Neil Hargrave, second: Wes Wagester. Approved.

New Business

1. Adding a Debit Card to our bank account

- a. There are some purchases that we make on-line that require a debit/credit card for payment prior to shipping the items
- b. Usually, Roxanne (or Becky or others) use their credit cards or debit cards and then seek reimbursement
- c. This can be a significant charge that is not really fair, even if we get them a check as quickly as possible.
- d. Having a debit card available would make this process smoother but would require an approval procedure to guard against problems.
- e. Proposed procedure attached. Please review. Asking for input, corrections and possibly a vote.

Moved to approve as modified: Neil Hargrave Second: Wes Wagester.

Absent: Jack Dodd and Lelia Wagner. Approved

On-going Project Updates and Discussion

1. Worship – Tom

- a. Results of prepackaged communion survey
 - i. Mostly positive
 - ii. Kitty Underwood suggested alternate approach
Instead of using the prepackaged wine and wafers use cups for the consecrated wine which then can be buried. Rev Tom Manney and Kitty Underwood should work out the details and report back next month.

2. Replacing office desktop computer

- a. Computer and monitor purchased. Some initial problems may mean we return and replace.

- b. This will be charged to the account for Telephone/Computer expenses. This will probably move it over budget but as long as we expect it, it shouldn't be a problem. The computer has been installed. Roxanne must transfer all the files to the new computer.

3. Possible Live stream Grant from Diocese: Application made. Approved & Received

- a. Possible uses
 - i. A 2nd Mevo camera. This would allow us to cover the entire front of the church through the app instead of swinging the camera from side to side.
 - ii. External microphone.
 - iii. Possibly new tripod. Tripods for video cameras have a "floating" mechanism that makes swiveling the whole camera smoother.
- b. Lelia Wagner is reviewing possible options. The grant is for \$700.00.

4. Memorials

- a. Donna Lou Haynes
- b. Tim Wright – Sue likes the idea of wiring the sanctus bell. Tim use to ring their school bell when he saw a funeral in progress next door. And he loved to comment on how the Methodist church bell often rang during our consecration. Seems like a fitting memorial.
Sue Wright was contacted by Becky Foster and she would like to use the money to wire the bells in the tower to be rung electronically. Tim Wright loved being able to ring the school bells for funerals next store.

5. Expanding OTR to include additional schools

Our support of the Dryden High School students for winter wear, school supplies and sponsoring one student to summer camp has been doing well. There have been suggestions that we might want to expand this to additional schools in Imlay City or Capac. Some initial research is needed.

- i. Wes Wagester: Update on Imlay City Schools as possible partner
Wes Wagester contacted his Daughter-in-law and she told him that Weston School in Imlay City school district could use help for the grades 3, 4, and 5.
- ii. Determining level of need
- iii. Possible use of website & Face Book to invite community participation
- iv. Russ may need a partner – who?
- v. Another possibility for help would be to invite students interested in studying choir at college to come participate in our choir by offering them a stipend for their transportation costs.

6. A possible outreach opportunity – Double Helping

- a. Flier going out to congregation this week. May already be on FB and website
- b. Initial gift cards purchased and given to Linked Hearts

We have purchased the first \$10.00 and \$20.00 cards which Rev. Tom Manney delivered to Linked Hearts for distribution.

7. Roof Replacement Project – Jack Dodd and Connie Ogg

- a. Roof work underway. Small spot initially overlooked but will be completed soon. Weather has held them up from completing the work.
- b. Preferred Gutters bid very reasonable. Work will be scheduled once the roof is done.

8. Blessing of the new roof

- a. Given weather and need to get gutters done, would early June be possible?
We will try for June.

9. What to do with funds remaining in Roof Replacement restricted fund

- a. It looks like we'll have about \$8,000 left over from this project. What options do we think should be considered?
 - i. Establishing a restricted fund to accumulate money for Tom's compensation to use after the Curacy Program is finished.
 - 1. This fund would also include the money accumulating in the Roof Replacement Allocation account. We may need to use some of those funds to cover expenses if annual income falls short. However, the remaining balance was intended to build a cushion for clergy compensation AND to establish a pattern of setting aside these funds in the monthly and annual budget.
 - ii. Create a prioritized list of building/grounds projects (not maintenance items) and use the funds to address some of those items.
 - 1. Storage Shed
Jack suggested that it be left as is.
 - 2. Foundation work
Move this to the top of the list was the general consensus. Connie Ogg suggested that it should come before any money is put away in a fund for building Clergy compensation coverage in the future. Connie Ogg also provided Jack Dodd with the name of a stone mason to get an estimate from.
 - 3. Other items
Moved to use the money for the replacement of the foundation:
Connie Ogg, Second: Neil Hargrave. Absent: Jack Dodd and Lelia Wagner. Approved.

10. Application process for Thriving Bi Vocational (TBVC) Congregation program

- a. Application accepted. First session expected in June. Stay tuned.

Records Review

1. Vestry minutes for April 11th, 2021 Meeting - Neil Hargrave

Move to approve as modified: Connie Ogg Second: Becky Foster. Approved.

2. Financial Reports –

A. Income

- a. Pledge and Loose Offering contributions were ahead of budget expectations for April. This helps recover some of the year-to-date shortfall we discussed last month.

B. Expenses

- a. Some accounts that were over budget last month did not have activity this month or were under monthly budget allocations which has helped the YTD figures improve.

These accounts are:

61500 – Music, 65500 – Lawn/Snow/Trash (\$125 under monthly budget),
73500 – Publications, 79000- Administrative Assistant (\$33 under monthly budget)

- b. Accounts over monthly budget include:

60500 – Altar Guild - \$96 over monthly budget. Charges were for sanctuary candles which will last for several months. Over budget for the year but this may correct itself in coming months.

61510 – Organist/Musician - \$50 over monthly budget but YTD is fine. Current month's charges include payment for last Sunday in March.

76500 – Telephone & Computer. \$594 over monthly budget. This reflects the purchase of a new desktop computer for Roxanne. This charge will probably keep this account over budget for the rest of the year.

77000 – Utilities. Over monthly budget by \$15 and YTD by \$720.74. This has been a cold spring. It will probably be June before we see this account start to recover.

89100 – Gifts. This is over monthly budget by \$983 and reflects the donation we approved for St. Paul's Bad Ax's building project. This account will remain over budget for the rest of the year but will recover a little each month.

- c. Restricted Funds

- i. Minor disbursements

Curacy program disbursements according to schedule
Flower expenses for Easter.

- ii. Income

Memorial money for Harold Prowse
Contribution for Pastor's Discretionary Fund of \$500.

- C. Overall – Monthly net income of \$1,585.11. YTD net income \$5,713.91.

Move to approve the Financial reports as reported: Wes Wagester, Second: Connie Ogg. Absent: Jack Dodd and Lelia Wagner. Approved.

Tabled for the time being:

- 1 Investment Options
- 2 Ideas from prior Annual Meeting
 - 2.3 Gift Basket Auctions
- 3 Distributing Historical Photos and Framed Pictures

Next Vestry Meeting date and time: June 13, 2021 4:00PM Zoom

Next Month's Devotion: Wes Wagester

Moved to adjourn at 4:58 PM: Neil Hargrave, Second: Becky Foster. Approved.
Closing Lord's Prayer: Rev. Tom Manney.

The unofficial Vestry meeting minutes respectfully submitted
by:
EN Hargrave